

February 6, 2013

DATE

PROJECT : Woodlin Elementary School - Addition
Feasibility Study Community Meeting #1
PROJECT NO. : 12033.000

CC : Shawn Benjaminson

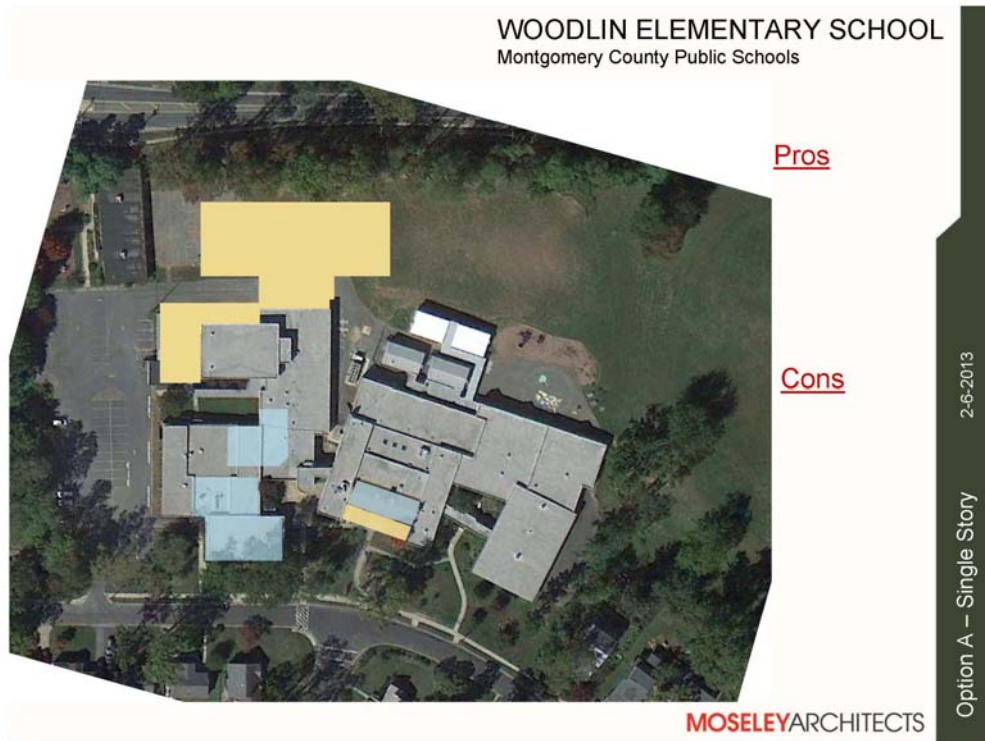
FILE
 ATTACHMENTS

<u>ATTENDEES</u>	<u>COMPANY/TITLE</u>	<u>PHONE</u>	<u>EMAIL</u>
Sarah Sirgo	Woodlin Elem. - Principal	301-650-6440	Sarah_E_Sirgo@mcpsmd.org
Troy Clarke	Woodlin Elem. - Asst. Principal	301-650-6441	Troy_d_clarke@mcpsmd.org
Saeyin Oh	MCPS	240-314-1019	Saeyin_oh@mcpsmd.org
Mike Shpur	MCPS	240-314-1014	Michael_shpur@mcpsmd.org
Julie Morris	MCPS	240-314-4713	Julie_a_morris@mcpsmd.org
Melissa Polito	Woodlin Elem. - Parent	301-587-4515	nmpolito@comcast.net
Anda Sage	Woodlin Elem. - Teacher	301-650-6440	Anda_P_Sage@mcpsmd.org
Erin Prange	Woodlin Elem. - Teacher	301-650-6440	Erin_e_prange@mcpsmd.org
Laura Barrish	Woodlin Elem. - Teacher	301-650-6440	Laura_S_Barrish@mcpsmd.org
Ron Sage	Woodlin Elem. - Teacher	301-650-6440	Ronald_W_Sage@mcpsmd.org
Bill Brown	Moseley Architects	703-249-7640	bbrown@moseleyarchitects.com
Olivia Brookman	Moseley Architects	703-249-7629	obrookman@moseleyarchitects.com

These meeting minutes reflect the notes and memory of the writer and constitute the basis on which the project is proceeding. Any clarifications, corrections, or additions should be submitted to BeeryRio in writing within seven days of receipt of this document.

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTION BY</u>
1.	Mr. Oh and the members of the assembled group introduced themselves. Mr. Oh mentioned that Mrs. Sirgo, as Principal of Woodlin Elementary School (WES), will be the chairperson of the community meetings to review the Feasibility study. All questions to MCPS or the design team are to be sent through Mrs. Sirgo to Mr. Oh. Mr. Oh stated that these community meetings typically run no longer than an hour and a half.	-- --
2.	Ms. Morris gave an overview of the Ed Specs. The Building will have a core capacity of 640 after the addition is built. There will be 2 kindergarten classrooms, 5 standard classrooms, 1 new LFI classroom, an Art Room, a Dual Purpose Room, a Music Room, and some support rooms. A new staff development Area/Suite will be provided. An additional workroom will be provided for staff in the addition. Some storage spaces for both the school and the PTA will be provided. As add alternates, the existing multi-purpose room and kitchen will be re-designed/expanded. The admin suite will also be reviewed for possible redesign to make all offices in this space contiguous	MCPS

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTION</u> <u>BY</u>
	as well as enhance security at the main entry.	
3.	Mr. Brown began the presentation by briefly analyzing the site, layout of the existing building on site and possible locations of the addition(s)	-- --
4.	Option A	



This is a one story addition that connects to the 4th and 5th grade hallway near the gymnasium, with a portion of it wrapping around the gymnasium. There is a one story addition/renovation at the front of the school to create a security vestibule while making all offices in the admin suite contiguous. Some rooms in the existing building will be renovated / repurposed as indicated in the Ed spec.

Pros:

No learning cottages after the addition is built.
Construction of the addition will be in one area of the site at the back of the school .

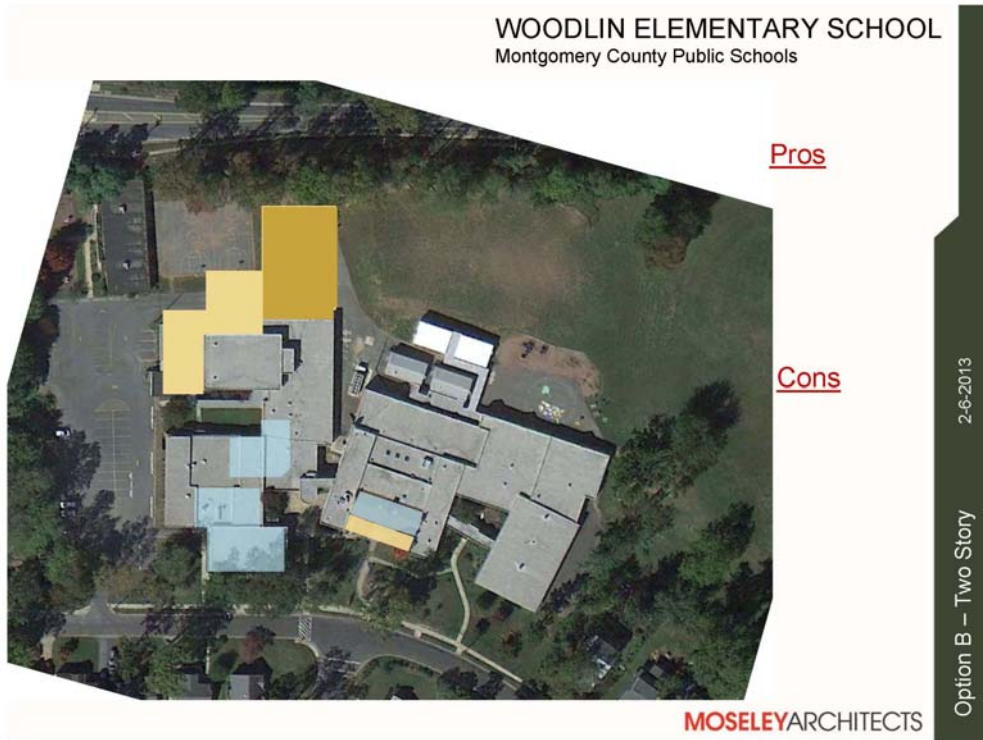
Cons:

Kindergarten in the addition will not be contiguous with those in the existing.
There is loss of blacktop top in this scheme.
Recess space is split in this scheme.
Line of sight for effective monitoring during recess is lost in this scheme.
The location of the addition places both students and children far away from admin with a one option traffic pattern to other existing portions of the school.

ITEM **DESCRIPTION**

ACTION
BY

5. **Option B:**



This is a partial two story addition connecting to the 4th and 5th grade hallway with a one story addition wrapping around the gymnasium as seen in the previous option. There is a one story addition/renovation at the front of the school to create a security vestibule while making all offices in the admin suite contiguous. Some rooms in the existing building will be renovated / repurposed as indicated in the Ed spec.

Pros:

No learning cottages after the addition is built.
The partial 2 story concept reduces the sprawling effect of the addition as seen in Option A.
Construction of the addition will be in one area of the site at the back of the school.

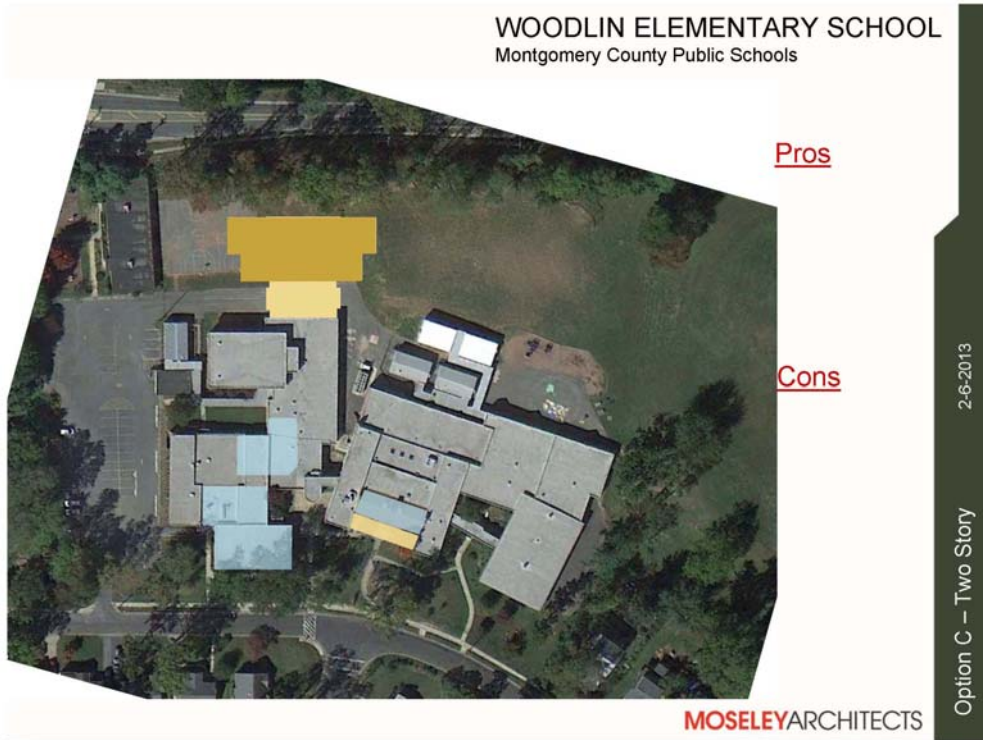
Cons:

Kindergarten in the addition will not be contiguous with those in the existing.
There is loss of blacktop top in this scheme.
Recess space is split in this scheme.
Line of sight for effective monitoring during recess is lost in this scheme.
The location of the addition places both students and children far away from admin with a one option traffic pattern to existing portions of the school.

ITEM **DESCRIPTION**

ACTION
BY

6. **Option C**



This scheme has a partial one story and a 2 story addition connecting to the 4th and 5th grade hallway. There is a one story addition/renovation at the front of the school to create a security vestibule while making all offices in the admin suite contiguous. Some rooms in the existing building will be renovated / repurposed as indicated in the Ed spec.

Pros:

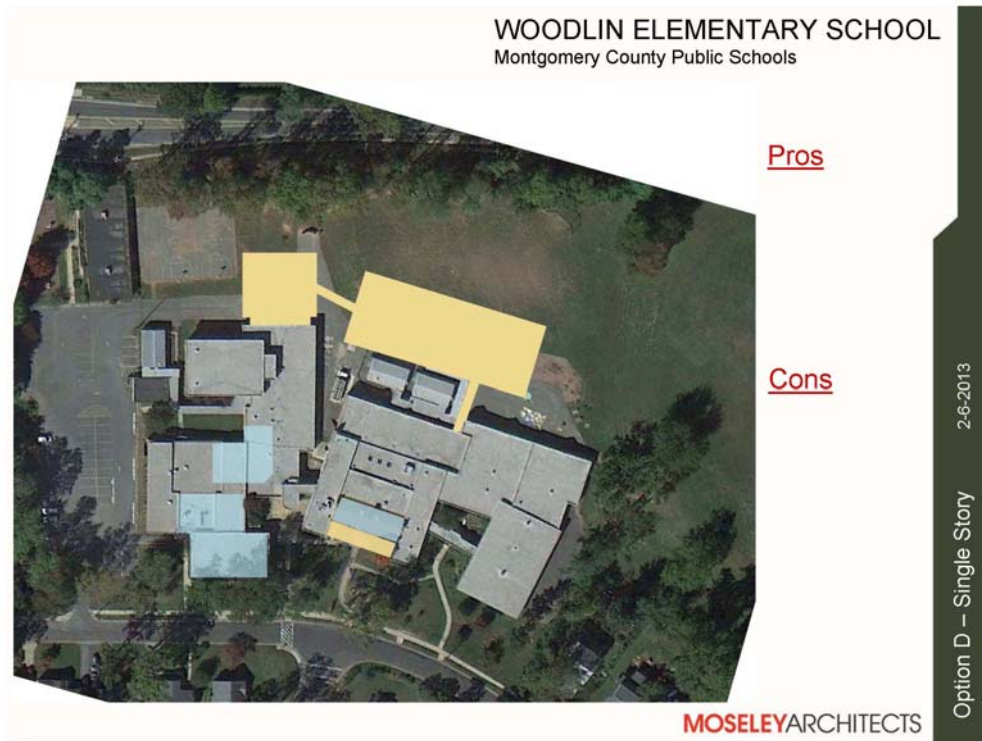
No learning cottages after the addition is built.
The partial 2 story concept reduces the sprawling effect of the addition as seen in Option A.
Construction of the addition will be in one area of the site at the back of the school.

Cons:

Kindergarten in the addition will not be contiguous with those in the existing.
There is loss of blacktop top in this scheme.
Recess space is split in this scheme.
Line of sight for effective monitoring during recess is lost in this scheme.
The location of the addition places both students and children far away from admin with a one option traffic pattern to existing portions of the school.

7. **Option D**

--



This scheme has 2 additions connecting to both the kindergarten hallway and the 4th & 5th grade hallway.

There is a one story addition/renovation at the front of the school to create a security vestibule while making all offices in the admin suite contiguous. Some rooms in the existing building will be renovated / repurposed as indicated in the Ed spec.

Pros:

- No learning cottages after addition is built.
- This addition has the least impact on the fields/recess space.
- The Kindergarten classrooms could be made contiguous in this scheme.
- Not as much loss of blacktop in this scheme.
- Recess space line of sight not as much of a problem as in previous schemes.
- The locations of the additions and connecting hallways provide a traffic loop in the school. This provides a two option traffic pattern.

Cons:

- There is some loss of blacktop top in this scheme.
- Construction of the addition will not be limited to one area at the back of the school.

8. Ideas after reviewing all the options include:

- Keep Kindergarten together. Mr Shpur suggested converting 3 existing classrooms that are adjacent to Kindergarten into 2 kindergarten classrooms and providing these 3 classrooms in the new addition in lieu of 2 kindergarten classrooms called for in the program.
- Explore looped circulation scheme (D) but as a 2 story with a single loaded corridor to the courtyard side.

Moseley
Arch.

Explore 2 story additions “L” shaped to wrap the gymnasium. (Reducing the footprint and impact on the blacktop and fields).

Infill the open court area adjacent to the parking lot with new Multi-purpose and kitchen and look into repurposing the existing Multipurpose room and kitchen.

Do not develop option C any further as it does not take advantage of wrapping the gymnasium.

9. The next meeting will be on Wednesday 2/20/13 at 6:30pm.



Olivia Brookman